



D.B.M.S. College of Education

(Recognised by National Council for Teacher Education)

Affiliated to Kolhan University, Chaibasa & J. A. C., Ranchi, Jharkhand

Road No. 23, Farm Area, Kadma, Jamshedpur-831005 | Phone : 2309097

E-mail : dbms.edu23@gmail.com | Website : dbmscollege.in

SAMPLES OF GRIEVANCE SUBMITTED OFFLINE

apsara

Date: 20/01/25

To,
Principal (DBMS College of Education)
KADMA (JSR)

Subject :- Grievance Regarding defamatory
social media posts by students

Respected Mam,

I am writing to bring to your attention a serious incident that has caused harm to the reputation of our college.

On January 20th it was reported that certain students of Binath College of Education had posted false and misleading information about the college on social media, as well as derogatory video.

I am deeply concerned about the impact of this incident on the college's reputation and the well-being of our student and staff.

I would appreciate it if you would look into this matter and take necessary action.

Sincerely,
Anonymous.

- GRIEVANCE RELATED TO DEFAMATORY VIDEO UPLOADED BY STUDENTS

Joshi Samarpita.
PRINCIPAL
D.B.M.S. COLLEGE OF EDUCATION
JAMSHEDPUR



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Date: / /

To,

The principal
DBMS College of education
Kadma.

Date - 04/03/2025

Subject : Request for change of classroom for Eco method
classes.

Respected Madam,

I Vishal Kumar student of (Sem 3)
from Economics method writing this letter on behalf
of all the economics method students to request a
change in the classroom for our eco method classes.
Currently, our classes are held in [Room No: 4], but
the smart board in this room is not functioning
properly. Since the subject requires interactive
learning and digital presentations, the lack
of a working smart-board is affecting our
understanding of the topics.

I kindly request you to
shift our eco method classes to the College auditorium
where the necessary facilities are available. This
change would greatly enhance our learning experience
and allow for more effective teaching.

I hope you will
consider our request. Thank you for your time and
support.

Joshi Samarpita
PRINCIPAL
D.B.M.S. COLLEGE OF EDUCATION
JAMSHEDPUR

Forwarded
to
Authority
of
DBMS
Period
Joshi



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To,
The Principal

(D.B.M.S. College of Education)

Subject : Apology for uploading a video on
social media

To Sir/Madam,

With due respect I beg to state that I deeply apologize for our mistake. We are extremely sorry for this. It was completely unintentional and we did not do it to defame or harm the sentiments of your college. Although it turned out this way. The video has been already deleted from Instagram.

Hence, I request you to accept our apology and kindly forgive us. We promise not to repeat this hereafter. Also, we are grateful for your kind behaviour towards us.

O.K.

Joshi Samarpita
22-1-25

Yours affectionately,

Kanchan Raha

Akanksha Shama

Priyanka Mandal

Date : 22/01/2025

**APOLOGY LETTER GIVEN BY
STUDENTS**

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Page No. : / /
Date : / /

To
The Management and Principal,
DBMS College Of Education

Subject - Inclusion of Hindi medium school
in Placement

Dear Mam,

I, Rukhsar Parveen on the behalf
of Semester 4 want to request you to
understand our matter.

As a student
from Hindi medium background we also
want Hindi medium schools in placement
because whenever we apply in English
medium schools they point out for our JAC
board.

I hope you will look upon our matter
and solve our problem. Deepa Diggari.

Yours Sincerely,
Rukhsar Parveen.

Nisha Kumari

Arise Soren

Nirmala

Regu Prasad

Suman Deogam

Meena Hemson

Chanda Kumari
Sushma Murari

Nupur Mukherjee
Smriti Kumari

Sushanti Singh Kumari

Kunti Ichragutw

Paramjeet Kaur

Md. Shahmawaz Alam.

Asrita Purty

Vishma Kumari sinko

- GRIEVANCE TO RELATED TO THE
INCLUSION OF HINDI MEDIUM SCHOOL IN
PLACEMENT BY STUDENTS

Joshi Samarpita.
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DOMS	Page No.
Date / /	/ /

Jyoti Kumari
Class Representative [B.ed 1st Year]
DBMS College of Education
Jamshedpur

3rd March 2025

The Principal
DBMS College of Education
Jamshedpur

Subject: Request to Resolve issues in the Canteen Service

Respected Madam,

I am writing to bring to your attention the ongoing issues with our college canteen. Lately, the canteen has not been functioning efficiently, and breakfast is not being prepared, and the canteen staff has mentioned that due to fewer students purchasing breakfast they are unable to prepare it. This has been causing inconvenience to many students, especially those who rely on the canteen for their morning meals. Another issue we have noticed is that the quantity of food served does not match the price being charged. Many students feel that the portion sizes are too small compared to the cost, which makes it difficult for them to get proper value for their money.

- GRIEVANCE RELATED TO CANTEEN SERVICES BY STUDENTS

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To,
The Principal,
D.B.M.S. College of Education,
Kadma, Jamshedpur.

Date - 04/03/25

Sub - Request for purchase of books for library.

Respected mam,

Myself Ankur Kumar, student of B.Ed Sem II is writing this application on behalf of all the English method students that we request permission to purchase books of Std IX and Std X of ICSE and CBSE board. Addition of new books is always the constant need as its collection will cater to the changing needs of our students and faculty too.

My subject preference for purchasing and adding of books to library is of subject - English Language and Literature. This is a request to consider needs of English method students for this I will be ever obliged to you.

Thanking you,

Yours sincerely,
Ankur Kumar.

Student of English Method.

forwarded
it to the Librarian
of 4-3-2025

In process
Jadhva
13/25

- GRIEVANCE RELATED TO PURCHASING NEW BOOKS IN THE LIBRARY BY STUDENTS

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Date: _____

To,
The Management,
D.B.M.S. College of Education,
Kadma, Jamshedpur, 831005

Date - 27th March, 2025

Subject - Letter of gratitude for providing books.

Respected mam,

Myself Arkul Kumar, student of academic session 2023-25, semester - III, class roll no - 09 on the behalf of the students of English method is writing to express our heartfelt gratitude to the management of D.B.M.S. College of Education for providing books required for study.

This generous gesture has greatly benefitted me along with all students of English method enabling us to access essential resources for our academic pursuits. The provision of books demonstrated college's commitment student's educational needs. Thank you once again for your kindness.

Thanking you,

Yours sincerely,
Arkul Kumar.

Arkul Kumar

OK

Page No. _____
Joshi Samarpita.
PRINCIPAL
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apsara

(127)

Date:

To,
The
D.B.M.S. College of Education
IC Road, Farm area, Kadma
Jamshedpur, Jharkhand

Date - 19/03/2025

Subject - Letter of gratitude

Respected Madam

I am writing this letter to express my sincere gratitude to you for providing me with a seat on the ground floor area and providing wheelchair from the gate to the examination room.

Madam, though words are falling short to express my gratitude, I am highly indebted to you for your support and understanding. I was extremely concerned about my inability to climb the stairs due to injury of my ligament. However, your generosity and thoughtfulness truly helped me complete my examination without any difficulty.

P.T.O
Page No.



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aps

Date: . . .

I shall always remember your kindness and generosity. Once again, I thank you from the bottom of my heart. I am deeply appreciative.

Thanking you,

Yours sincerely
Yangyaseni Behera
Rollno - 244807122054
B.ed II Semester
Srinath College of Education
Adityapur, Jamshedpur

**LETTER OF GRATITUDE
GIVEN BY STUDENTS**

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To,
The Principal,
DBMS College of Education,
IC Road, Farm area, Kadma,
Jamshedpur, Jharkhand.

Subject :- (To request an exam seat on the ground floor)

Respected Madam,

With due respect and humble submission,
I beg to state that myself YANGYASENI BEHERA, having
the Roll Number - 244807122054 of B.Ed. 2nd Semester
Examination 2024. I am suffering from pain in my left
leg due to injury of ligament. I am unable to climb
stairs. Please kindly provide me a seat on the ground floor
for my exam.

Therefore, I request you to grant my
said application. I shall be grateful for your support.

Yours obediently.

Yangyaseeni Behera
Rollno - 244807122054
B.Ed. 2nd Semester
Srinath College of Education
Adityapur, Jamshedpur

Forwarded to
Principal, D.B.M.S.
College

DT-19-03-25

19/03/25
PRINCIPAL
Srinath College of Education
Dindli, Adityapur, JSR-831019

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To,
Grievance Cell,
D.B.M.S. College of Education
Date: 12th Feb 2025.

Respected Members of The Grievance Cell,

I am writing to report an incident of theft that occurred in my class on (Date) 17th January, 17th Dec and 6th Feb respectively.

Items stolen ⇒ Tee and Dye cloth, Fridge magnet and woolen inner of girls (sem I). Tannushree Saha lost her Fridge Magnet and Muskan Kumari lost her woolen inner and Tee and Dye on sports day rehearsal and on Art class.

I request the grievance cell to look into this matter and take necessary actions to recover the stolen item.

I would appreciate it if you could also take measures to prevent such incidents in the future.

Sincerely,

Name ⇒ Ankita and on behalf of ~~Sem~~ SEM I

- GRIEVANCE RELATED ABOUT THEFT INCIDENT REPORED IN CLASS BY STUDENTS

Joshi Samarpita.
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